



CITY OF ASTORIA
 Founded 1811 • Incorporated 1856
COMMUNITY DEVELOPMENT

Fee Paid Date _____ Method _____

No. CU _____

Fee: APC \$500.00 ADMINISTRATIVE \$300.00

CONDITIONAL USE APPLICATION

Property Address: _____

Lot _____ Block _____ Subdivision _____

Map _____ Tax Lot _____ Zone _____

Applicant's Name: _____

Mailing Address: _____

Phone: _____ Business Phone: _____ Email: _____

Signature of Applicant: _____ Date: _____

Property Owner's Name: _____

Mailing Address: _____

Phone: _____ Business Phone: _____ Email: _____

Signature of Property Owner: _____ Date: _____

Business Name (if applicable): _____

Describe the existing USE of the property and existing CONDITIONS (*attach exterior photos of all elevations*):

Existing Use: _____

Proposed Use: _____

Square Footage of Building/Site: _____

Proposed Off-Street Parking Spaces: _____

SITE PLAN: A Site Plan depicting property lines and the location of all existing and proposed structures, parking, landscaping, and/or signs is required. The Plan must include distances to all property lines and dimensions of all structures, parking areas, and/or signs. Scaled free-hand drawings are acceptable.

For office use only:			
Application Complete:		Permit Info Into D-Base:	
Labels Prepared:		Tentative APC Meeting Date:	
120 Days:		Type II / Planner:	

FILING INFORMATION: A pre-application meeting with a planner may be required prior to the acceptance of the application. A planner will review your submittals and determine if your proposal will be reviewed by Staff, or by the Astoria Planning Commission (APC), as outlined in Development Code Sections §11.010-11.070. For proposals triggering APC review, meetings are typically held at 5:30 p.m. on the fourth Tuesday of each month. Complete applications must be received by the 13th of the month to be considered for the following month's APC agenda (allowing for public noticing period). Your attendance at the APC meeting is recommended. Application submittal gives permission to City Staff to access the property for necessary site visits, i.e., posting of public hearing notices; photos; etc.

Explain in detail how your proposal meets each of the following criteria as described in the City of Astoria's Development Code, Article 11 (attach additional pages/documents as necessary):

11.030(A)(1) Describe how the use is appropriate at the proposed location. Several factors which should be considered in determining whether or not the use is appropriate include: accessibility for users (such as customers and employees); availability of similar existing uses; availability of other appropriately zoned sites; and the desirability of other suitably zoned sites for the use.

11.030(A)(2) Describe how an adequate site layout will be used for transportation activities. Consideration should be given to the suitability of any access points, on-site drives, parking, loading and unloading areas, refuse collection and disposal points, sidewalks, bike paths, or other transportation facilities. Suitability, in part, should be determined by the potential impact of these facilities on safety, traffic flow and control, and emergency vehicle movements.

11.030(A)(3) Describe how the use will not overburden water and sewer facilities, storm drainage, fire and police protection, or other utilities.

11.030(A)(4) Describe how the topography, soils, and other physical characteristics of the site are appropriate for the use. Where determined by the City Engineer, an engineering or geologic study by a qualified individual may be required prior to construction.

11.030(A)(5) Describe how the use contains an appropriate amount of landscaping, buffers, setbacks, berms or other separation from adjacent uses.

11.030(B) Housing developments will comply only with standards 2, 3, and 4 above.

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